Freeze readiness

Wet, dry and preaction fire-water systems, where installed

PROPERTY / SITE ADDRESS _____ **PROVINCE: AB / BC ASSET / AREA ID** _____

COMPLETED BY / ROLE _____ **DATE / TIME** _____

FOURPOINT RECOMMENDED OWNER ROUTINE
Recommended owner routine: a pre-winter review, then daily heating/status observations during freezing weather and after power or heating failures. Review monthly in other seasons. Follow stricter site duties.

Tick one: Observed = no concern noted; Follow up = concern / not assessed; N/A = not applicable. Visual only; does not prove operation.

OWNER OBSERVATION / HOUSEKEEPING	Observed	Follow up	N/A
01 Confirm the site has assigned a trained contact for cold-weather observations and an after-hours escalation contact.	☐	☐	☐
02 From normal access, check that heated equipment spaces are protected from open doors, broken windows or obvious drafts.	☐	☐	☐
03 If assigned and trained, read the room temperature/display and compare with the site-posted minimum; record it below.	☐	☐	☐
04 Note a heating failure, power outage, heat-trace fault indication or displayed system trouble; report promptly.	☐	☐	☐
05 Look for visible ice, frost, water staining or leakage on accessible equipment without handling it.	☐	☐	☐
06 For dry/preaction systems, report unusual compressor cycling or abnormal displayed status; do not adjust controls.	☐	☐	☐
07 Confirm qualified winter preparation and any required drainage/testing are scheduled in the separate service plan.	☐	☐	☐

Room temperature / time: _____ Site-posted minimum: _____

FINDINGS / LOCATION / PHOTO REFERENCE / PERSON NOTIFIED

Follow-up owner: _____ Target date: _____ Next owner round: _____

QUALIFIED WORK / LIMITS: Leave auxiliary draining, trip tests, air-pressure adjustments, antifreeze work, heat-trace repairs and thawing to qualified personnel. Never use an open flame, add antifreeze or disable a system to prevent freezing.

ACT PROMPTLY: Report suspected impairment to the site fire-safety contact and qualified provider; follow the site impairment plan. Fire or immediate danger: follow the emergency plan and call 911.

AB / BC code sources; NFSA freeze-protection guidance. See the schedule guide.