Private hydrants

Owner visual checks, access and housekeeping

PROPERTY / SITE ADDRESS

PROVINCE: AB / BC ASSET / AREA ID

COMPLETED BY / ROLE

DATE / TIME

FOURPOINT RECOMMENDED OWNER ROUTINE
Recommended owner round: monthly, and after snowfall, landscaping, vehicle impact or known hydrant use. Check access more often when weather or site activity can obstruct it.

Tick one: Observed = no concern noted; Follow up = concern / not assessed; N/A = not applicable. Visual only; does not prove operation.

OWNER OBSERVATION / HOUSEKEEPING	Observed	Follow up	N/A
01 Hydrant location and asset ID are identifiable from the site records; report missing or unreadable identification.	☐	☐	☐
02 Access route and working space are free of parked vehicles, stored materials and vegetation; use the site-required clearance.	☐	☐	☐
03 Snow and ice are not hiding the hydrant or blocking access. Arrange safe clearance without striking the equipment.	☐	☐	☐
04 From outside, note missing caps, leaning, broken parts, impact marks or obvious corrosion; do not remove caps.	☐	☐	☐
05 Look for visible leakage, unusual pooling, ice or ground movement around the hydrant; report concerns promptly.	☐	☐	☐
06 Markers and protective posts, where provided, are visible and show no obvious damage; record changes.	☐	☐	☐
07 Record recent use, damage reports and any outstanding technician recommendations in the asset log.	☐	☐	☐

FINDINGS / LOCATION / PHOTO REFERENCE / PERSON NOTIFIED

Follow-up owner: _____ Target date: _____ Next owner round: _____

QUALIFIED WORK / LIMITS: Arrange qualified personnel for operation, flushing, flow testing, lubrication, winterization, repairs, replacement or installation. Do not paint, remove caps or operate hydrants. Report municipal hydrant concerns to the municipality or water utility.

ACT PROMPTLY: Report suspected impairment to the site fire-safety contact and qualified provider; follow the site impairment plan. Fire or immediate danger: follow the emergency plan and call 911.

AB / BC code sources; NFPA 25 scope; Edmonton seasonal guidance. See the schedule guide.